



Glenda Ritz, NBCT

Indiana Superintendent of Public Instruction

MEMORANDUM

TO: Members, State Board of Education
Laura Naughton, State Board Administrator

FROM: Melissa K. Ambre, Director
Office of School Finance

DATE: July 1, 2013

SUBJECT: February 2014 Average Daily Membership Count Date

Pursuant to Indiana Code 20-43-4-2, the Indiana Department of Education (Department) will collect an average daily membership (ADM) count of students in the fall and in the spring. This years' fall 2013 ADM count of the eligible pupils enrolled in each school corporation and charter school will be conducted on September 13, 2013, which is the second Friday after Labor Day. (511 IAC 1-3-1(h)).

Please consider this a formal request, pursuant to I.C. 20-43-4-2, that the Board approve the spring 2014 ADM count date of the eligible pupils enrolled in each school corporation and charter school to occur on February 3, 2014.

The ADM count information gathered as a result of the collection dates will be used to determine each school corporations and charter schools funding in fiscal year 2014.